

**◀ Minutes of Meeting ▶**

<b>Meeting Title</b>	: LIFe Operational Committee meeting on Land domain
<b>Date</b>	: 2011-06-24
<b>Time</b>	: 1000hrs to 1230hrs
<b>Place</b>	: ICTA

**Attendees:**

#	Name	Agency	Designation
1.	AKR Alawatta	Provincial Department of Motor Traffic	Commissioner
2.	HMPC Kumarihami	Import & Export Control Department	Assistant Controller
3.	M Purna Nalin	Import & Export Control Department	
4.	AKD Udaya Hemantha	Sri Lanka Police	ASP, Colombo City Traffic
5.	R. Easwaralingam	Department of Motor Traffic	Data Controller
6.	MP Anuradha	MBSL Insurance Co. Ltd.	
7.	WDP Fernando	MBSL Insurance Co. Ltd.	
8.	Harin Gunawardena	--	Consultant
9.	Thushara Suraweera	ICTA	Programme Specialist
10.	Malith de Alwis	ICTA	Technologist

**Decisions/Discussions:**

#	Discussion Points
1.	Harin Gunawardhane, briefed on the items discussed in the previous meetings to representatives from Dept. of Import and Export.
2.	Committee added 'Transfer Date' to the <b>Vehicle Ownership Information</b> category.
3.	Committee discussed the data elements of Other Vehicle Related Information <ul style="list-style-type: none"> <li>• Provincial DMT vehicle class</li> <li>• Vehicle revenue license number</li> <li>• Vehicle motor-able status</li> <li>• Expiry date of current license</li> <li>• Current vehicle insurance certificate number</li> <li>• Current insurance company</li> <li>• Vehicle insurance expiry date</li> <li>• Previous Insurance Issue company</li> <li>• Current vehicle smoke test certificate number</li> <li>• Vehicle Taxes <ul style="list-style-type: none"> <li>○ Veh Tax Type</li> <li>○ Vah Tax Amount</li> <li>○ Next Vehicle Tax Payment date</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>• Restrictions on Vehicle             <ul style="list-style-type: none"> <li>○ Restriction Authority</li> <li>○ Res Type</li> <li>○ Res Details</li> </ul> </li> </ul>
4.	The 'Data Category Life Cycle Matrix' for the 'Other Vehicle Related Information' was also discussed.
5.	<p>Committee then discussed the data element of '<b>Vehicle Export or Condemned Information</b>' category. The data elements are as follows;</p> <ul style="list-style-type: none"> <li>• Status of Vehicle             <ul style="list-style-type: none"> <li>○ Current Vehicle Operational Status</li> <li>○ Cancellation of Registration Date</li> <li>○ Reason (Accident, Exported, Temp Exported, etc)</li> </ul> </li> </ul>
6.	Committee decided that all the data elements for this domain has been discussed and agreed. The completed report will be prepared by the consultant and will be present before the 'Policy Committee' for approval.

**Action Items:**

#	Action Item	Responsibility
	None.	