Meeting Title	:	LIFe Operational Committee meeting on Land domain
Date	:	2010-12-17
Time	:	1500hrs to 1630hrs
Place	:	ICTA

Attendees:

#	Name	Agency	Designation
1.	Mr. PMP Udayakantha	Bimsaviya	Senior Assistant Secretary
2.	Mr. Ranjith Dayananda	Registrar General's Dept.	Addl. Registrar General
3.	Mr. SP Weeraratne	Dept. of Valuation	Deputy Chief Valuer
4.	Ms. EAR Renuka	Provincial Land Commissioner's Dept.	Provincial Land Commissioner
5.	Mr. Bandula Ranathunga	Dept. of Local Govt. (WP)	CIO
6.	Ms. Pushpa Gamage	UDA	Deputy Director (IM & GIS)
7.	Ms. IK Wijeratne	UDA	Information Technologist
8.	Mr. Nalin Pradeep	IT Assistant	Ministry of Lands
9.	Mr. Harin Gunawardena	--	Consultant
10.	Mr. Chinthake Ranasinghe	ICTA	Project Manager
11.	Mr. Thushara Suraweera	ICTA	Programme Specialist

Excused:

#	Name	Agency	Designation
4.	Ms. Shyamalie Perera	Surveyor Department	DSG
5.	Mr. Pradeep Yasaratne	Divisional Secretariat, Ratmalana	Divisional Secretary
6.	Mr. Asantha Gunasekera	Land Commissioner Generals' Department	Deputy Land Commissioner
4.	SHSC De Silva	Land Settlement Department	Data Entry Operator

Decisions/Discussions:

#	Discussion Points
1.	Mr. Harin Gunawardena briefed the committee on the points discussed on the previous meeting.

2.	Committee discussed the proposed data elements for 'Land ParcelIdentification Information'. The data elements were;
	      - Land Parcel Reference Number
	      - Land Parcel Geo Coordinates
	      - Cadastre Ref Number
	      - Land Parcel Address
	      - Boundary Fence Type
	      - Assessment Number
	      - GN Householder's List Number
	Committee decided that the data element 'Boundary Fence Type' is important only within the domain (is not a sharable data among organizations) and therefore remove from this framework.

3.	Mr. Udayakantha did a brief presentation on the report on 'Land Parcel Reference Number' and its characteristics. It was heighted that there should be a single authority to assign the numbers and to manage it later. He further explained that agreed number by the committee is a combination of coordinates of Longitudes and Latitudes (6 digits for Easting and same for Northing). Ex. XXXXXXYYYYYY It was discussed whether to include a check digit also to validate the accuracy.

4.	Committee invited the Chief Technology Officer of ICTA (CTO, ICTA), Sanjaya Karunasena for the meeting to get expert idea on the following;
	  • Having a check digit for the Land Parcel Reference Number
	  • How to interoperate different methods of Geo Coordinates used by different organizations in applications.
	 CTO, ICTA advices on the above was as follows:
	  • Check digit will reduce the errors typing the number
	  • There could be applications written to interpret the number in to a given standard formula

p)	Committee agreed to include a check digit at the end of the Land Parcel Reference Number. To make it more readable, committee decided (with the consultation of CTO, ICTA) to use a semicolon to separate the XY coordinates and a hyphen to separate the check digit Ex. XXXXXX:YYYYYY-C
q)	Mr. Harin Gunawardena explained the Data Category Life Cycle Matrix of this domain. The first of this category was named as "Land Parcel Identification Information Category". The Creators, Owners, Users, Keepers/Shares, Modifiers and Authorized to Delete parties were identified for this category.
r)	Next meeting of this committee will be held on 28th Dec from 2.30pm to 4.30 pm at ICTA.