

◀ Minutes of Meeting ▶

Meeting Title	: LIFe Operational Committee meeting on Land domain
Date	: 2010-11-04
Time	: 1430hrs to 1600hrs
Place	: ICTA

Attendees:

#	Name	Agency	Designation
1.	Mr. Ranjith Dayananda	Registrar General's Dept.	Addl. Registrar General
2.	Mr. SP Weeraratne	Dept. of Valuation	Deputy Chief Valuer
3.	Mr. SC Sivaharan	Municipal Council, Moratuwa	Chief Valuation Officer
4.	Ms. Shyamalie Perera	Survey Dept.	Deputy Survey General
5.	Mr. Asantha Gunasekera	Land Commissioner General's Dept.	Deputy Land Commissioner
6.	Mr. SHSC De Silva	Land Settlement Dept.	Data Entry Opeartor
7.	Ms. EAR Renuka	Provincial Land Commissioner's Dept.	Provincial Land Commissioner
8.	Mr. Bandula Ranathunga	Dept. of Local Govt. (WP)	CIO
9.	Mr. GWG Abeygunawardena	UDA	Director, Lands
10.	Mr. Pradeep Yasaratne	Divisional Secretariat, Ratmalana	Divisional Secretariat
11.	Mr. Harin Gunawardena	--	Consultant
11.	Mr. Chinthake Ranasinghe	ICTA	Project Manager
12.	Mr. Thushara Suraweera	ICTA	Programme Specialist

Decisions/Discussions:

#	Discussion Points
1.	Thushara Suraweera welcomed all operational committee members on behalf of ICTA and gave a introduction on the LIFe's Land domain standardization.
2.	Harin Gunawardena explained about the interoperability and need for interoperability within government organizations. He also explained the objectives of the LIFe for Land domain, what this committee is going to achieve ad also the responsibilities of the committee.
3.	The scope of the LIFe Land domain was proposed as " <i>Define Land related information that would be required to indentify the Land together with the properties of the Land (including ownership and usage) and keeping such information up to date and usable to other stakeholders</i> "
4.	Committee assessed the listed stakeholders outside the main domain as defined by the consultant and proposed that <i>Occupants</i> and <i>Financial Institutions</i> should be added.
5.	It was explained by the consultant and decided that data for systems within the domain will be excluded from the scope of this project.

◀ Minutes of Meeting ▶

6.	The boundary of the domain was defined as "All Land related information from the point of; creating (or already created) the Land parcel, to capturing the changes in Ownership, use of the Land and any Restrictions placed on the land; this would include the sub-division and amalgamation of land parcels".
7.	It was decided that properties of the land below the surface (4 feet below the ground) will be outside the boundary.
8.	Committee discussed and agreed that there are four (04) Data Categories of information within this boundary. <ul style="list-style-type: none"> a. Land Parcel Identification Information b. Ownership Information c. Land Usage Information d. Constraints and Restrictions Information
9.	The data elements for Land Parcel Identification Information Category were identified.
10.	It was discussed and agreed by the committee that a sub-committee should be appointed to identify a proper reference standard for the data element "Land parcel Reference Number" Objective: Come up with a unique and easily identifiable number. <ul style="list-style-type: none"> I. Mr. PMP Udayakantha, SAS, Min of Land & Land Development II. Mr. Ranjith Dayananda, Addl. Registrar General III. Ms. Shyamalie Perera, Deputy Survey General IV. Mr. GWG Abeygunawardhane, Director-Lands, UDA V. Mr. SP Weerathne, Deputy Chief Valuer

Action Items:

#	Action Item	Responsibility	Due Date
1.	ICTA to coordinate with Mr. Udayakantha to convene the sub-committee and define the "Land parcel Reference Number"	Thushara, Udayakantha	2010-11-30